



**Assam Trade Promotion
Organisation**

(Unit Maniram Dewan Trade Centre)
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No. ATPO/NIT/FLEX/2009/32/Pt/721

Dated 29th Dec'2017

RE-TENDER NOTICE

This is for information of all concerned and intending bidders that the Tender for installation & maintenance of LED Signage at Maniram Dewan Trade Centre vide NIT NO.ATPO/NIT/FLEX/2009/32/Pt/678 Dtd.04/12/2017 is hereby retendered.

Accordingly fresh sealed quotation affixed court fee stamp of Rs.8.25 (Rupees Eight and paisa Twenty five) only are hereby invited from reputed manufacturer/ authorised dealer dealing with acrylic LED Signage for supply, installation and maintenance of three numbers Signage (two in English font and one in Assamese font) at Maniram Dewan Trade Centre as per details follows and the same will be received by the undersigned upto 2:00 PM of 16-01-2018. The tenders will be opened at 2:30 PM on the same day in the office chamber of the undersigned in presence of the tenderers or their authorised representatives.

The ATPO authority has the right to accept or reject any quotation without assigning any reason thereof.

-Sd-

General Manager
Assam Trade Promotion Organization

Copy to:

1. Notice Board of Assam Trade Promotion Organisation for information.
2. The MD, AIIDC Ltd Bamunimaidam, Guwahati-21 for circulation in their notice board.
3. The Commissioner of Industries & Commerce, Assam, Bamunimaidam, Guwahati-21 for circulation in their notice board.
4. Website publication

-Sd-

General Manager
Assam Trade Promotion Organization

TERMS AND CONDITIONS

1. The LED signage to be supplied and installed should be either over the existing aluminium fonts (23 nos in two rows and 11 nos in single row in English font) or new fonts suitably of the size and design of existing fonts along with one in Assamese font over new construction to be installed in the main road side. The details, including technical and material specification as enclosed at Annexure- A.
2. The rates are to be quoted as per item specification including GST, installation charges and maintenance/ replacement of spares etc for minimum five years.
3. Tenderer should submit colour drawing/ printout of the signage to be supplied and installed.
4. No escalation of the rates will be permissible after receiving the work order.
5. The tenderer will be responsible for any damage, indiscriminating event, unlawful work done by the contractor or by the employers engaged by contractor inside the Trade Centre Campus.
6. Unsatisfactory work of the contractor will lead to cancellation of the contract, suspension of payment, and any other action that the Trade Centre may deem fit.
7. In any dispute, the decision of the Board of Directors of the Trade Centre will be final.
8. For any legal action, the place of litigation will be Guwahati.
9. Contractor should abide by the above rules and regulations.
10. The Trade Centre authority has the right to accept or reject any quotation without any intimation to the party.
11. Before submitting tender, the party should physically inspect the site (Trade Centre Campus).
12. Canvassing by any tenderer directly or indirectly shall be treated as disqualification of tenderer and will lead to cancellation of tender.
13. Last date of submission of tender is 16th Jan'2018. Tender should be dropped in the tender box kept in the office underlining in the envelope the tender subject.

14. The items should be supplied and installed within 30 (thirty) days from the date of issue of order to the successful bidder. Payment will be made after installation of the items in good condition.
15. The tender should accompany with an Earnest Money amount @2% of the total quoted value in the form of Demand Draft favouring Assam Trade Promotion Organisation.
16. The selected bidder shall have an maintenance agreement with the authority for the five year terms.
17. The selected bidder must deposit security money @10% of the total bill amount, in the form of Demand Draft favouring Assam Trade Promotion Organisation at the time of submission of bill, which will be refunded after expiry of five years maintenance term.
18. Tender shall remain valid for acceptance for a period of 90(ninety) days from the date of opening of the tender. The bidder shall not be entitled during the said period to revoke or cancel his/her tender or to vary the tender given or any term thereof. In case of bidder revoking or cancelling his/her tender or varying any term in regard thereof, the authority shall forfeit the earnest money paid by bidder along with the tender.
19. The right to accept the tender will rest on the competent authority. The competent authority, however, does not bind itself to accept the lowest tender, and reserves to itself to authority to reject any or all the tenders received without assigning any reason whatsoever. Tenders in which any of the particulars and prescribed information are missing or are incomplete in any respect and/or the prescribed conditions are not fulfilled are liable to be rejected.
20. The quoted rates should be filled up as per **Format-A** enclosed.

-Sd-

General Manager
Assam Trade Promotion Organization
Betkuchi,Guwahati-35

Annexure-A

Item 1: LED Signage

Matter of Signage: “MANIRAM DEWAN”
“**TRADE CENTRE**”

Letter style: As per exiting Font or new font suitable to fit in the existing structure.

LED colour: Bright/ luminous (for prominent visibility from distant points)

Letter size: 1st line letter height: 2 ft

2nd line letter height: 3 ft

Signage size: 33 ft x 5 ft (165 Sq. Ft) (1 ft space between two line)

Item 2: LED Signage

Matter of Signage: “**TRADE CENTRE**”

Letter style: As per exiting Font or new font suitable to fit in the existing structure.

LED colour: Bright/ luminous (for prominent visibility from distant points)

Letter size: letter height: 3 ft

Signage size: 20 ft x 3 ft (60 Sq. Ft) single line

Item 3: LED Signage

Matter of signage: “মনিৰাম দেৱান বাণিজ্য কেন্দ্ৰ”

Letter style: Sample design to be provided by bidder (Single line & two line sample)

LED colour: Bright/ luminous (for prominent visibility from distant points)

Letter size: letter height (font wise different): to fit in a 25’ ft long and 5’ ft height iron structure

Iron structure: to be constructed newly.

MATERIAL & TECHNICAL SPECIFICATION :

All the Items Acrylic LED (including pvc/ metal sheet and power supply systems) and its accessories should be of branded quality and specification as per BIS norms. The metal to be used for structure construction for Assamese signage should be corrosion free and thick sheet (sample should be provided by bidder).

-sd-

**General Manager
Assam Trade Promotion Organization
Betkuchi, Guwahati-35**

FORMAT-A

SUPPLY AND INSTALLATION OF ACRYLIC LED SIGNAGE

Name of work:- “Supply, installation and maintenance of Acrylic LED Signage.”at Maniram Dewan Trade Centre of ATPO as per schedule below..

Sl. No	Item no	Description	Total cost per item (including all taxes, installation charges and maintenance/replacement of spares etc for five years.)
1.	Item 1: (approx size 165 sqft)	LED Signage (English)	
2	Item 2: (approx size 60 sqft)	LED Signage (English)	
3	Item 3: (size to be calculated out by the bidder)	LED Signage (Assamese)	
		Grand total:	

1. Name of Firm :
2. Address (Permanent) (with phone No.) :
3. Manufacturer/ Dealership certificate (Copy of certificate to be attached) :
4. Attested copies of ITC/ GST registration Certificate enclosed :
5. Earnest Money favouring ATPO amount & BD No :

I/ we hereby declare the above statement as true to the best of my knowledge and belief. I/we shall abide by the terms & conditions in force and will be imparted by the ATPO authority from time to time.

Date:

Signature of the Mfg/Supplier

Office Seal