

**Tender: NO.ATPO/NIT/2009/14**

**Dated the 16<sup>th</sup> June 2015**

**NOTICE INVITING TENDER**

Sealed quotations are hereby invited affixing court fee stamp worth Rs. 8.25(Rs. Eight and Twenty five Paisa) only/- from reputed Licensed Private Security Agencies for providing unarmed Security Guards at the premises of Maniram Dewan Trade Centre, Betkuchi, NH-37 in Guwahati. The deployment will commence after signing of agreement with the Authority. The period of contract will be initially for 1 year and may be reduce or extended at the discretion of the Authority.

**Schedule to the invitation of Tender:**

1	Date of issue of Bid Document	11.30 Hrs. of 19/06/2015 to 02/07/15
2	Time and last Date of depositing tender/bid	14:00 Hrs. of 06/07/2015
3	Time and date of opening of Qualifying Bid	15:00 Hrs. of 06/07/2015
4	Place of opening Tender	Assam Trade Promotion Organisation (unit): Maniram Dewan Trade Centre NH-37, Betkuchi, Guwahati-781 035

**Service to be provided :**

SI	Type of guards	Number of guards
1	Security Guards (Unarmed)	14 (fourteen)

- **Duration of contract :** One Year from the date of Award of contract
- **Bid Security:** The Applicant shall furnish as part of its Proposal, a Bid Security of Rs.10,000/-

(Rupees Ten Thousand Only) in the form of a Demand Draft/Banker's Cheque issued by one of the Nationalized/ Scheduled Banks in India in favour of 'Assam Trade Promotion Organisation' payable at Guwahati . The Bid Security will be returned to unsuccessful Applicants within 30 (thirty) days from date of finalization of order. The Bid Security of the selected Applicant shall be kept as security deposit till the expiry of the contract Agreement.

Intending eligible bidders may obtain Bid Document from the Registered office of the Assam Trade Promotion Organisation, at Maniram Dewan Trade Centre, NH-37, Betkuchi, Guwahati-781035 on payment of Rs.250/-(Rupees Two Hundred Fifty) only, which is non refundable, in the form of Demand Draft or Banker's Cheque in favour of Assam Trade Promotion Organisation or Cash.

**General Manager, ATPO**